

# MindTap® Scavenger Hunt



How do you hide lessons, chapters or activities	MS Office Instructor? Open a MOS Certification Prep Exam	Accounting Instructor? Show answers to an Application problem in the Aplia app.	Find the “ReadSpeaker” button
MS Office Instructor? Open a SAM Training	Create a note and bookmark a section	View a ‘Sample Report’ in the Gradebook	Make an assignment due for your students
Find the ‘Rolling Week’ view of your course	Where you can you capture your notes and bookmarks to be used as a study tool	Create a note and share it with your students	In the text, find where you can edit the reading by adding to the content
How do you edit settings of an assignment	Find 2 things you can do when you highlight the text in the book	Where can you add an activity, unit or folder to your course	How do you delete an attempt in the Progress app?

<p>How do you hide lessons, chapters or activities</p> <p>Turn on Edit &gt; Click Hide</p>	<p>MS Office Instructor? Open a MOS Certification Prep Exam</p> <p>Open SAM app in app doc &gt; Click SAM Assignment &gt; Search 'MOS' &gt; Open assignment</p>	<p>Accounting Instructor? Show answers to an Application problem in the Aplia app.</p> <p>Open Aplia app &gt; Find Application Problem, click plus sign on left &gt; Click View Questions &gt; Click Show Answers</p>	<p>Find the "ReadSpeaker" button</p> <p>Open the MindTap Reader &gt; ReadSpeaker is at top of the page</p>
<p>MS Office Instructor? Open a SAM Training</p> <p>Click into folder in Learning Path &gt; Click SAM Training title to open</p>	<p>Create a note and bookmark a section</p> <p>Highlight text in the MindTap Reader</p>	<p>View a 'Sample Report' in the Gradebook</p> <p>Open Progress App &gt; Click on Gradebook &gt; Click View Sample Reports</p>	<p>Make an assignment due for your students</p> <p>Turn on Edit &gt; Click the Calendar icon next to an assignment &gt; Set Due Date</p>
<p>Find the 'Rolling Week' view of your course</p> <p>Click the Calendar icon at the top of the Learning Path</p>	<p>Where you can you capture your notes and bookmarks to be used as a study tool</p> <p>Study Hub</p>	<p>Create a note and share it with your students</p> <p>Highlight Text in MindTap Reader &gt; Add Note &gt; Check box to Share</p>	<p>In the text, find where you can edit the reading by adding to the content</p> <p>Open the MindTap Reader &gt; Click on Pencil icon</p>
<p>How do you edit settings of an assignment</p> <p>Turn on Edit &gt; Click Edit next to an Item &gt; Click Edit Activity Options</p>	<p>Find 2 things you can do when you highlight the text in the book</p>	<p>Where can you add an activity, unit or folder to your course</p> <p>Click Add/Create at the top of the Learning Path</p>	<p>How do you delete an attempt in the Progress app?</p> <p>Open Progress App &gt; Click Gradebook tab &gt; Click grade of student for specified assignment &gt;</p>